



CMI Delivery and Assessment Language Policy – Ref: AB/POL/0009/Jul18/V03

Purpose

For the purpose of equal opportunities, English, Welsh or Irish (Gaeilge) languages must be treated equally. CMI qualifications can only be assessed in English, Welsh or Irish (Gaeilge) Language only.

Introduction

CMI is required by its regulators to ensure that all Learners taking it qualifications are assessed in –

- English in England, and
- English and/or Irish in Northern Ireland
- Welsh and/or English in Wales

The Learner taking the qualification may be assessed in sign language where it is permitted by the CMI Centre for the purpose of reasonable adjustment.

Scope

This policy applies to all CMI Centres.

Definition

International Learners - Learners registered with CMI Centres based outside of England, Wales, Scotland or Northern Ireland.

International Centre - recognised, registered or approved Centre based outside of England, Wales, Scotland or Northern Ireland.

Monitoring the Policy

CMI Centres are advised to:

- Ensure equality in access and progression towards achieving the CMI qualification for Learners that choose the Welsh or Irish-medium or dual language role
- Contact CMI at the earliest opportunity to advise that there is a need for moderation to be conducted through the medium of Welsh or Irish (Gaeilge)
- Ensure Lecturers, Assessors and Internal Verifiers must be able to carry out their role and conduct assessments through the medium of Welsh or Irish (Gaeilge) where necessary

CMI is required to:-

- Ensure CMI qualifications may be achieved through the medium of English, Welsh or Irish (Gaeilge) or through a mixture of the English, Welsh or Irish (Gaeilge) languages, if the qualification is assessed in a language other than English this will be indicated on the certificate
- Ensure CMI qualification delivery and assessment in Welsh or Irish and any documentation produced in Welsh or Irish (Gaeilge) or dual language must be of an equivalent standard to English

- Ensure CMI Moderators must be able to carry out their role and conduct assessments through the medium of Welsh or Irish (Gaeilge) where necessary

Assessment in English, Welsh or Irish (Gaelic)

Where the languages, English, Welsh or Irish, are used in achieving a CMI qualification the following criteria must be met:

- Portfolio evidence should be in English, Welsh or Irish (Gaeilge)
- There should be a variety of types of evidence in both languages
- Witness statement(s) can be in English, Welsh or Irish (Gaeilge) or a combination of languages
- Assessor records should specify the language used during direct assessments
- Records should indicate clearly which units have been achieved with which language

CMI Centres must:

- Maintain records of the Welsh or Irish (Gaeilge) - medium and/or dual language qualification provision
- Maintain records of the number of Learners registered for Welsh or Irish (Gaeilge) - medium and dual language assessment
- Maintain records of the number of Welsh or Irish (Gaeilge) - medium and dual language qualifications (or units) achieved
- Identify demand for new or additional opportunities for Welsh or Irish (Gaeilge) - medium or dual language assessment

International Learners

For registered and approved orved Centres, all assessment for CMI qualifications will be conducted in English. Where a robust case is made by an international Centre under G2.3 of the conditions of recognition, and the case is agreed by the International Quality Manager, translation verification of assessment briefs and Learner work may be used by CMI in addition to the normal processes of Internal Verification and Moderation at the discretion of the International Quality Manager who will also ensure the authenticity of Learner work.